

NEW JERSEY VETERANS MEMORIAL HOME AT PARAMUS PHARMA-CARE NURSING STATION INSPECTION CHECKLIST

Nursing Unit: _____ Date: _____ Pharmacist: _____

REFRIGERATOR TEMP: _____ EMER CART # _____ FIRST ITEM TO EXPIRE: _____

REFERENCES PRESENT:	YES	NO	N/A
POISON MANUAL-LISTING AND PHONE NUMBER	_____	_____	_____
PHARMACY POLICY AND PROCEDURE	_____	_____	_____
NURSING POLICY AND PROCEDURE	_____	_____	_____
INSTITUTIONAL FORMULARY	_____	_____	_____
AHFS / SUPPLEMENTS OR PDR / SUPPLEMENTS	_____	_____	_____
POISON CONTROL CHART	_____	_____	_____
PAHRMACY CONVERSION CHART	_____	_____	_____
INSTITUTIONAL ABBREVIATION LIST	_____	_____	_____
AUTOMATIC STOP ORDER POLICY	_____	_____	_____

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|--|-------|-------|-------|
| 1. Drug cart exteriors & cassette drawer found to be clean | _____ | _____ | _____ |
| 2. Carts & Cassettes are locked | _____ | _____ | _____ |
| 3. Refrigerator temp is within 36-46 degrees F. | _____ | _____ | _____ |
| 4. Cassettes have no mechanical defects | _____ | _____ | _____ |
| 5. All D/C'd drugs & treatments have been removed from stock & disposed of, forms completed by pharmacist and R.N. | _____ | _____ | _____ |
| 6. No meds from past departures from the facility are present | _____ | _____ | _____ |
| 7. Internal & External use products stored separately | _____ | _____ | _____ |
| 8. Control drugs are stored separately under double lock (narcotic box) | _____ | _____ | _____ |
| 9. Needle/Syringe Control Sheet is accurate and signed each shift | _____ | _____ | _____ |
| 10. Non-Unit dose controlled drug declining inventory sheets are accurate & up to date | _____ | _____ | _____ |
| 11. Thermolabile drugs stored in refrigerator | _____ | _____ | _____ |
| 12. Room temperature meds not found in refrigerator | _____ | _____ | _____ |
| 13. No food found in refrigerator except that used for medication administration | _____ | _____ | _____ |
| 14. All containers have caps & are closed | _____ | _____ | _____ |
| 15. All expiration dated items are within date | _____ | _____ | _____ |
| 16. Non-Unit dose Meds & Tx's, other than stock are individually & clearly labled | _____ | _____ | _____ |
| 17. Used syringes & needles are properly disposed of | _____ | _____ | _____ |
| 18. All open vials have been dated and are current | _____ | _____ | _____ |
| 19. No physician samples found on Nursing Unit | _____ | _____ | _____ |

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